

KILBY PARISH COUNCIL

Serving the Villages of Kilby and Foston
in the District of Blaby
Leicestershire

Clerk to the Council: Mrs Julie Whitehouse
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NOTICE OF MEETING

NOTICE is given that the Meeting of KILBY PARISH COUNCIL will be held at the United Reform Church, Main Street Kilby on TUESDAY 6TH SEPTEMBER 2016 at 7.30 pm and Members of the Council are summoned to transact the business shown in the attached Agenda.

All meetings of the Council are open to the public and press and they are welcome to attend. There is a "Public Forum" item at which members of the public may make comment or ask questions about matters relating to the work of the Council.

Julie Whitehouse
Clerk to the Council
31st August 2016

AGENDA

- 1. Apologies for absence**
- 2. Code of Conduct: Members' Disclosure of interests and Requests for Dispensations**
relating to items on the agenda
- 3. Public Forum**
- 4. Minutes of the previous meeting**
To approve the minutes of the meeting of the Council held on 7th June 2016.
- 5. Matters Arising from the minutes of the previous meeting not included elsewhere on the agenda**
- 6. Maintenance of Assets and Open Spaces**
 - a) Litter Bins - to advise that Kilby Parish Council will be charged for the weekly emptying of the litter bin on the play park, in line with other parishes, with immediate effect. Approximate annual cost £120 (part cost for 2016-17).
 - b) Annual Play Inspection - to advise that Wicksteed will be carrying out an unaccompanied annual inspection of the play equipment during September 2016.
- 7. Administration and Staffing Matters**
 - a) Clerk's Salary – to approve Clerk's salary at SPC16 (payable from appointment on 1st July 2016) in accordance with National Joint Council rates which came into force on 1st April 2016.
 - b) Pension Auto Enrolment – to consider bringing forward Staging Date (currently 1st May 2017) to ensure early compliance. This is an administrative duty only as there is no obligation on Council to provide a pension to the Clerk based on hours/earnings.

- c) New Website - to report the new website is now up and running, with the old one closing on 31st August 2016. Website content to be expanded and kept up to date by the Clerk.
- d) Councillor Training – Cllr Gail Butler to attend LRALC Councillor Training session on 5th September 2016.
- e) Superfast Broadband Forum – Cllr Collins to report on his attendance
- f) Transparency Code Grant - to report purchase of printer for Council business.
- g) To consider request from Melton Brooksby College to publicise their leisure courses (aimed at rural communities) on noticeboard or consider alternative such as website

8. Planning Applications and Decisions

- a) Planning Application Consultations responded to since the previous meeting and Planning Authority decision indicated where known, detailed in separate table
 - i) 16/0783/LBC – Kilby C of E School
 - ii) 16/0859/VAR – Kilby Lodge Farm
 - iii) 16/0439/FUL – Land at Limes Farm
 - iv) 16/0843/OUT – Land adjacent to Leicester Road/Foston Road
 - v) 16/0971/HH – Foston House, Barley Lane, Foston

9. Policy & Finance

- a) To advise query raised by Auditor on Annual Return regarding inclusion of assets and additional information supplied
- b) To receive and approve Financial report as at 31st July 2016
- c) To review 2016/17 Budget
- d) Code of Conduct – consideration for adoption by the Council
- e) Financial Regulations – consideration for adoption by the Council
- f) Standing Orders – consideration for adoption by the Council
- g) Publication Scheme Guide (FOI) – consideration for adoption by the Council

10. Correspondence Received (letters, emails, flyers and information from other bodies)

- a) *Leicestershire and Rutland Association of Local Councils*
 - i) Newsletter 2016 No. 4 copied via email to all Members
 - ii) LRALC Member Survey (ends 7th October 2016)
 - iii) Reminder on Pensions Auto Enrolment - see 7 b) above
- b) *Blaby District Council*
 - i) Council Tax Support Scheme Consultation (ends 28th September 2016)
 - ii) Ageing Well Guide – included on website
 - iii) 2016 Sports Award Nominations – included on website
 - iv) BB19 bus programme – included on website
 - v) Opening of Whetstone Depot – included on website
- c) *Leicestershire County Council*
 - i) Minerals and Waste Consultation (ends 23rd September 2016)
 - ii) Superfast Leicestershire Survey (ends 2nd October 2016)
- d) *Leicestershire Police*
 - i) Report of increased hate crimes following referendum in June and commitment from Local Beat Team to investigate and resolve any such incidents in the area.