

KILBY PARISH COUNCIL

Serving the Villages of Kilby and Foston
in the District of Blaby
Leicestershire

Clerk to the Council: Mrs Julie Whitehouse
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NOTICE OF MEETING

NOTICE is given that the Meeting of KILBY PARISH COUNCIL will be held at the United Reform Church, Main Street Kilby on TUESDAY 8TH NOVEMBER 2016 at 7.30 pm and Members of the Council are summoned to transact the business shown in the attached Agenda.

All meetings of the Council are open to the public and press and they are welcome to attend. There is a "Public Forum" item at which members of the public may make comment or ask questions about matters relating to the work of the Council.

Julie Whitehouse
Clerk to the Council
2nd November 2016

AGENDA

- 1. Apologies for absence**
- 2. Code of Conduct: Members' Disclosure of interests and Requests for Dispensations**
relating to items on the agenda
- 3. Minutes of the previous meeting**
To approve the minutes of the meeting of the Council held on 6th September 2016.
- 4. Matters Arising from the minutes of the previous meeting not included elsewhere on the agenda**
- 5. Policy & Finance**
 - a) To adopt a Working Group system for key areas of i) Policy & Finance and ii) Open Spaces
 - b) To receive and approve Financial report as at 30th September 2016
 - c) To approve budget for 2016/17 and format for future use
 - d) Financial Regulations – to consider delegation to P&F working group for completion
 - e) Standing Orders – to consider delegation to P&F working group for completion
 - f) Publication Scheme Guide (FOI) – to consider delegation to P&F working group for completion
 - g) To consider purchase of computer software, antivirus and back up hard drive
 - h) To note objection to precept capping submitted on behalf of the Council by Cllr Butler
- 6. Open Spaces/Assets**
 - a) Playground project – referral to working group
 - b) To consider permanently siting benches on park
 - c) Defibrillator – i) painting of phone box, ii) rota

7. Administration and Staffing Matters

- a) Pension Auto Enrolment – staging date brought forward to 1 November 2016 and compliance in progress.
- b) Councillor Training – Cllr Gail Butler to attend Planning Seminar at Blaby District Council on 5th October 2016
- c) To advise meeting dates agreed with United Reform Church:
 - Tuesday 10th January 2017
 - Tuesday 7th March 2017
 - Tuesday 9th May 2017 (Annual Meeting)
 - Tuesday 6 June 2017
 - Tuesday 5 September 2017
 - Tuesday 7 November 2017
- d) To note Fleckney Communicata to include future Parish Council meeting dates/minute extracts

8. Planning and Environment

- a) Planning Applications - Consultations responded to since the previous meeting
 - i) 16/1225/FUL Foston Lodge Farm - Change of use of land from agricultural to caravan storage
no comment
 - ii) 16/1227/FUL Foston Lodge Farm - Change of use of existing agricultural buildings to commercial/workshop use – no comment
- b) To advise road closure on Foston Lane, 21st November for maximum of 5 days (cattle grid replacement)
- c) Update on Flooding in Kilby

9. Correspondence Received (letters, emails, flyers and information from other bodies)

- a) **LRALC – Newsletter no. 5 circulated to members by email**
- b) **Blaby District Council**
 - i) “Keep Well this Winter” booklet available from the District Council and on website
 - ii) Community Safety Partnership Survey – deadline 20 November 2016
- c) **Leicestershire County Council** - Superfast Broadband consultation results
- d) **British Telecom** – correspondence regarding community partnership to secure superfast broadband for local school
- e) **Citizens Advice** funding request

10. Public Forum