

KILBY PARISH COUNCIL

Serving the Villages of Kilby and Foston
in the District of Blaby
Leicestershire

Clerk to the Council: Mrs Julie Whitehouse
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NOTICE OF MEETING

NOTICE is given that the Meeting of KILBY PARISH COUNCIL will be held at the United Reformed Church, Main Street Kilby on TUESDAY 9TH MAY 2017 at 7.30 pm and Members of the Council are summoned to transact the business shown in the attached Agenda.

All meetings of the Council are open to the public and press and they are welcome to attend. There is a "Public Forum" item at which members of the public may make comment or ask questions about matters relating to the work of the Council.

J Whitehouse

Julie Whitehouse
Clerk to the Council
3rd May 2017

AGENDA

1. **Election of Chairman for the ensuing year**
2. **Election of Vice Chairman for the ensuing year**
3. **Apologies for absence**
4. **Chairman's Report**
5. **Code of Conduct: Members' Disclosure of interests and Requests for Dispensations**
relating to items on the agenda
6. **Minutes of the previous meeting**
To approve the minutes of the meeting of the Council held on 7th March 2017.
7. **Matters Arising from the minutes of the previous meeting not included elsewhere on the agenda** (for information only)
8. **Policy & Finance**
 - a) To receive and approve Financial report as at 31st March 2017
 - b) To consider and approve Asset Register
 - c) To consider Draft Financial Regulations for adoption by the Council
 - d) To note the appointment of C Parker as internal auditor
 - e) To consider and approve renewal of insurance policy with Came & Co from 1st June 2017, in line with long term agreement expiring 31st May 2019
 - f) To consider grant application from St Mary's Parish Church, Kilby
 - g) To approve second stage of 2 year National Joint Council agreement (2016-2018) for Clerk's salary with effect from 1st April 2017
 - h) To approve Annual Governance Statement as part of Annual Return process
 - i) To approve continued membership of Leicestershire and Rutland Association of Local Councils
 - j) To ratify the purchase of litter-picking equipment at a cost of £120 from 2016/17 budget
 - k) To approve the re-appointment of Firetree for grass-cutting contract 2017

9. Open Spaces/Assets

- a) Update on Playground Project/Parish Maintenance
- b) Servicing of Defibrillator
- c) To consider the installation of a racking system within the Defibrillator phone box to display leaflets/useful information (such as the items listed in Correspondence Received on Community Volunteering/Community Transport)

10. Planning and Environment

- a) Planning Application Consultations to be considered by Council (neighbouring parish), pending deadline extension:
 - i) 17/0405/OUT Outline application for residential development of up to 150 dwellings with details of access – Land off Peatling Road, Countesthorpe
 - ii) 17/0403/OUT Outline application for demolition of agricultural structures and the erection of residential development of up to 100 dwellings – Land South of Marston Crescent, Countesthorpe
- b) Planning Applications decided by Planning Authority since last meeting
 - i) 17/0103/CLASSR Prior notification of change of use of existing agricultural buildings to commercial use (B1 business) – Foston Lodge Farm, Welford Road, Kilby – Prior Approval granted 10.03.17
Planning summary attached.

11. Correspondence Received (see folder)

- a) Report crime at the click of a button – Leicestershire Police
- b) Blaby District Council - Community Volunteer Week (5 – 9th June) posters/leaflets
- c) Blaby District Council - Community Transport Services poster/leaflets

12. Public Forum

- a) Complaint raised by resident on Main Street regarding pollution/congestion caused by revision to Arriva bus service timetable, particularly at peak school drop off/pick up times