

KILBY PARISH COUNCIL

Serving the Villages of Kilby and Foston
in the District of Blaby
Leicestershire

Clerk to the Council: Mrs Julie Whitehouse
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NOTICE OF MEETING

NOTICE is given that the Meeting of KILBY PARISH COUNCIL will be held at the United Reformed Church, Main Street Kilby on TUESDAY 10TH JANUARY 2017 at 7.30 pm and Members of the Council are summoned to transact the business shown in the attached Agenda.

All meetings of the Council are open to the public and press and they are welcome to attend. There is a "Public Forum" item at which members of the public may make comment or ask questions about matters relating to the work of the Council.



Julie Whitehouse
Clerk to the Council
4th January 2017

AGENDA

1. **Apologies for absence**
2. **Code of Conduct: Members' Disclosure of interests and Requests for Dispensations**
relating to items on the agenda
3. **Minutes of the previous meeting**
To approve the minutes of the meeting of the Council held on 8th November 2016.
4. **Matters Arising from the minutes of the previous meeting not included elsewhere on the agenda**
5. **Policy & Finance**
 - a) To receive and approve Financial report as at 30th November 2016
 - b) To finalise and approve budget for 2017/18
 - c) To approve purchase of back up hard drive up to £50 (from Transparency Code Grant)
 - d) To note precept capping has not been extended to Parish Councils
6. **Open Spaces/Assets**
Verbal update from Working Group on:
 - a) Playground project
 - b) Parish Maintenance
 - c) Defibrillator Painting
7. **Administration and Staffing Matters**
 - a) Additional Hours - to approve payment of additional 27 hours' work carried out by the Clerk for work on website/Transparency Code compliance (£241 from Transparency Code Grant)
 - b) Pension Auto Enrolment – to report compliance for 1st November 2016 staging date completed.
 - c) To advise Kibworth Chronicle contacted with meeting dates and minutes for future inclusion.
8. **Planning and Environment**
 - a) Planning Applications - Consultations responded to since the previous meeting (see planning summary for detail)
 - i) 19a Main Street, Kilby 16/1600/HH
 - ii) 19a Main Street, Kilby 16/1583/FUL
 - iii) 19a Main Street, Kilby 16/1598/DOC
 - b) Pending and Decided Planning Applications (see planning summary for detail)
 - c) Weight Restriction Sign and cutting back of vegetation on Spinney Road – contact received via Cllr Jennings to advise vegetation has been cut back and sign is on order to be installed by end January.
9. **Public Forum**
Concern raised by resident about parked cars in Kilby blocking pavements for pedestrians.